

**Covington Recreation Association  
Board of Directors Meeting  
Wednesday, September 10, 2008  
Community Center  
3750 Elder Oaks Boulevard  
Bowie, Maryland 20716**

**Present at the meeting**

Loretta Polite Shipman, President; Marion Shipman, Vice President; Maria Startzel, Secretary; Ginger Fitzpatrick, Community Manager, Zalco Realty, Inc.; Susan R Yoffe, Recording Secretary **Absent:** Jeffrey Alexander, Treasurer; Brenda Windley, Director; Cassandra Frost, Director; Rosalyn Moore, Director; Stephanie Adams, Director; E Scott Frison, Director

Meeting was called to order at 7:30pm

**As there was no quorum of the BOD members there was not a formal meeting of the BOD. In accordance with the Bylaws, no formal decisions were made.**

**Management Information/Discussion & Decision Items**

**Basketball Court**

The BOD directed Ginger Fitzpatrick to check on the status of the completion of the remodeling of the basketball courts by ASI.

**Playground**

In an attempt to resolve the drainage issues at the playground at the bottom of the hill Custom Cuts Lawn & Landscape has submitted a proposal to install drain boxes, drainage piping, regarding of the area including seeding and start fertilizer in this area in the amount of \$1,630. This expense would be a shared expense (50/50) with Covington Manor & The Townes at Covington. The BOD will review this proposal and vote via email to be ratified at the next BOD meeting.

**Legal**

Ginger Fitzpatrick distributed the alphabetical listing of delinquent accounts as received from the association attorney this day.

The BOD directed Ms. Fitzpatrick to request that the association attorney draft an agreement between Covington Recreation Association and Jonathan and Brenda Fitzgerald regarding the installation and maintenance of vending machines in the community center.

**Budget**

Ginger Fitzpatrick submitted a draft of the year ending 12/31/2009 budget to the BOD for review. Loretta Polite Shipman will review and send any corrections to Ms. Fitzpatrick who will then send this draft to the BOD members for an email vote of approval to send to the members of the association for the 30-day comment period. This vote will be ratified at the next BOD meeting.

**Parking Signs**

The BOD directed Ginger Fitzpatrick to direct Jonathan Fitzgerald to paint the curb on the opposite side of the driveway yellow and mark it "No Parking – Fire Lane". A sign should be installed indicating "No Parking On This Side" subject to towing.

**Financial**

Ginger Fitzpatrick and Marion Shipman will investigate the details on the association held certificates of deposit and the account at Old Line Bank.

**New Business****Future Meetings**

The next BOD meeting will be held on October 15, 2008. This meeting will also serve as the Budget Hearing for the members.

**Adjournment**

The meeting was adjourned at 8:30pm