

**Covington Recreation Association
Board of Directors Meeting
Wednesday, February 11, 2009
Community Center
3750 Elder Oaks Boulevard
Bowie, Maryland 20716**

Present at the meeting

Loretta Polite Shipman, President; Marion Shipman, Vice President; Jeffrey Alexander, Treasurer; Maria Startzel, Secretary; Cassandra Frost, Director; Rosalyn Moore, Director; Stephanie Adams, Director; Ginger Fitzpatrick, Community Manager, Zalco Realty, Inc.; Susan R Yoffe, Recording Secretary **Absent:** Brenda Windley, Director

Meeting was called to order at 8.36pm

Approval of Prior Meeting Minutes

Rosalyn Moore moved to approve the minutes of the BOD meeting held November 12, 2008 as submitted. Maria Startzel seconded. Vote was 6 yes and 1 abstention (Marion Shipman). Motion carried.

Management Information/Discussion & Decision Items

Pool Furniture

Ginger Fitzpatrick recommended that the BOD consider what items to order for this pool season to be submitted for approval at the March 2009 meeting.

Pool Drains

Ginger Fitzpatrick reported that a new law was passed that required that the pool drains be certified that they are correctly installed. In addition, Continental Pools will waive the \$150 administrative fee for this service.

Accounting

Marion Shipman moved to approve the following deferred assessment resolution:

“The Association elects to apply all or part of the excess assessment income to the following year’s assessments and that such final amount shall be at the Board’s discretion”

Maria Startzel seconded. Unanimously approved. Motion carried.

Water Fountain

The BOD directed management to solicit proposals for the replacement of the water fountain located in the game room of the Community Center.

Community Center Front Doors

The BOD directed management to solicit proposals for the replacement of the front doors of the Community Center.

Thermostat

The BOD directed management to solicit proposals to replace the thermostat in the Community Center for a programmable thermostat to save energy costs for the association.

Deck

The BOD directed management to have the specifications drawn up for the replacement of the deck surrounding the Community Center.

Open Forum

None

Committee Reports

Website

Jeffrey Alexander reported that the website had 224 hits in January 2009, which is more than double the average for each month last year.

Mr. Alexander requested that management provide the past six (6) months' meeting minutes for posting on the website.

The BOD discussed the posting of the collection policy on the website.

Old Business

None

New Business

Future Meetings

The next BOD meeting will be held on March 11, 2009 at 7:30pm.

Trash

The BOD noted that the trash is not being picked up properly and directed management to contact Allied Waste concerning this matter. In addition, management is directed to request that Mr. Fitzgerald make sure all trash bags are placed in the dumpsters.

Window/Door Coverings

Jeffrey Alexander moved to approve the estimate from Next Day Blinds for the purchase and installation of mini-blinds for the exterior windows and doors of the Community Center, excluding the front doors, in the amount of \$1,405.74. This estimate includes the discarding of the old window and door coverings. Maria Startzel seconded. Unanimously approved. Motion carried.

Management is directed to provide a check in the amount of a 60% down payment to Rosalyn Moore for this purchase.

Adjournment

The meeting was adjourned at 9:00pm

Minutes accepted by: _____

Date: _____